



## Large Project Meeting Notice Call-in Template

Call Georgia 811 (**Dial 811 or 800-282-7411**) at least 10 business days before your excavation begins.

Planned Excavation to be at least 5 business days after the Large Project planning meeting.

For more specific detail about the Public Service Commission Large Project Rule (O.C.G.A. § 50-13-4), refer to the information at [www.ga811.com](http://www.ga811.com) or the GA Secretary of State's website <http://rules.sos.state.ga.us/submit.asp?path=d:\docs\515\9\4\&file=13.doc>

Georgia 811's Office hours are 7:00 am to 6:00 pm Mon – Fri  
24X7 for damage and emergency calls

Your company's phone #: \_\_\_\_\_

Caller's (your) name \_\_\_\_\_

Caller's (your) email address \_\_\_\_\_

Proposed excavation date: \_\_\_\_\_

Proposed meeting date: \_\_\_\_\_

Proposed meeting time: \_\_\_\_\_

Proposed meeting location (must be in the same county where the project is to take place, in an inside location, and be as close to the project location as possible):

\_\_\_\_\_

Meeting contact name (person who will be conducting the meeting):

\_\_\_\_\_

Meeting contact phone number: \_\_\_\_\_

Meeting contact email address: \_\_\_\_\_

Scope of work (be specific):

\_\_\_\_\_

Type of work (install, repair, replace – main, service etc.):

\_\_\_\_\_

Work being done for: \_\_\_\_\_

Project duration (how long will the **excavation** take?): \_\_\_\_\_

Digsite county: \_\_\_\_\_

Digsite town/city: \_\_\_\_\_

Is the Digsite (select one)             inside city limits             outside city limits

Digsite address (street #): \_\_\_\_\_

Nearest intersecting (cross) street to the digsite address:

\_\_\_\_\_

Subdivision of the main street if applicable: \_\_\_\_\_

Indicate any specific locating instructions:

\_\_\_\_\_

Indicate any specific driving directions:

\_\_\_\_\_

Are there any other remarks that would be helpful?

\_\_\_\_\_

Will you be doing any boring? (Check all that apply)

- Road
- Driveway
- Sidewalk
- Parking lot
- Other \_\_\_\_\_

Will you be blasting with dynamite or any other explosive?     Yes     No

Will you be white lining the project?

Yes  No

Will you be working within ten (10) feet of any overhead high voltage power lines?

Yes  No

If you answered "yes" to the previous question, complete A and B below.

A. What will be the beginning date and time that the overhead protection will be needed?

\_\_\_\_\_

B. What will be the date and time that the overhead protection will no longer be needed?

\_\_\_\_\_

*NOTE: Overhead protection will require a separate ticket as large projects are concerned with underground excavation only.*

Are you providing grid information? \_\_\_\_\_

List here \_\_\_\_\_

After providing the information, you will be given a list of the Georgia 811 member utilities that will be notified for this project. After waiting the required amount of time, call the Positive Response Information System (PRIS) toll free at 1-866-461-7271. The automated system will indicate the responses of the utility companies notified. You may also check PRIS via the web at [www.gaupc.com](http://www.gaupc.com).

List of affected Georgia 811 Members

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The operator will then verify the main address and provide a ticket number:

Ticket # \_\_\_\_\_ today's date \_\_\_\_\_

This information must be kept on site!

### **Additional Information and Instructions:**

This format is provided for the excavator to document pertinent information before calling Georgia 811 and must be made available on site throughout the entire process of excavation. It is imperative that you fill out all relevant fields accurately and completely. The entire process is negatively impacted as a result of inadequate information provided by unprepared callers. You must take the time to gather the correct information in order to have your request processed. Please be patient and answer all questions in the order they are asked.

It is very important that you provide accurate intersecting street information.

- Always try to give an intersecting street within a quarter mile of the main address.
- You must always provide additional intersecting streets in order to assist in proper gridding/mapping the work location. Please refrain from using major highways or interstates as cross streets.

Please take in consideration that the operator taking your call must have exact information in order to properly dispatch the ticket to the affected Georgia 811 member utilities. Whenever possible, please try to narrow the scope of the request by simply indicating exactly where you will be digging. White-lining the proposed area of excavation with white (water based) paint is the best method, however, simply indicating specific locating instructions on the locate request is appreciated. The time wasted marking unnecessary areas adversely impacts the entire industry. To review the entire law, please log onto the Georgia 811 website, [www.ga811.com](http://www.ga811.com). You may also review other information at [www.psc.state.ga.us](http://www.psc.state.ga.us).

Be advised that all calls are recorded and kept on file for 7 years

### **Georgia 811**

*Know What's Below. Call Before You Dig.*

811 Statewide 1-800-282-7411 Toll Free

770-623-4344 Metro Atlanta